

# CALIFORNIA RURAL INDIAN HEALTH BOARD, INC.

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## REQUEST FOR APPLICATIONS

Tribal Local Opioid Coalitions: *Bringing Tribal Communities Together  
to Prevent Opioid-Related Deaths*

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### Important Dates

Project Period: February 5, 2021–August 31, 2022  
Funding Announcement Release: December 22, 2020  
Informational Webinar: January 4, 2021, 3:00 p.m.–4:00 p.m.  
Application Deadline: January 20, 2021  
Expected Selection Notification: February 5, 2021  
Mandatory Grantee Meeting/Opioid Summit: TBA

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**[ Tribal ]**  
**[ MAT ]** A unified response to  
the opioid crisis in  
California Indian Country



# Tribal Local Opioid Coalitions: *Bringing Tribal Communities Together to Prevent Opioid-Related Deaths*

## Background

Thank you for your interest in the Tribal Local Opioid Coalition (TLOC) funding opportunity. This funding opportunity has been made available as part of the California Rural Indian Health Board, Inc. (CRIHB) Tribal Medication-Assisted Treatment (MAT) project funded by the California Department of Health Care Services' (DHCS) Substance Abuse and Mental Health Services Administration (SAMHSA)-funded State Targeted Response to the Opioid Crisis grant.

## TLOC Description

CRIHB will fund up to 4 TLOCs to address the opioid crisis in California Tribal communities. Coalition members will work toward the following objectives: increasing access to treatment, reducing unmet treatment needs, reducing opioid overdose-related deaths through the provision of prevention and treatment, and increasing recovery support activities for opioid use disorder (OUD) and stimulant use. TLOCs are meant to be multisector, interagency partnerships of community members, stakeholders, and service providers who work together to reduce and eliminate opioid- and stimulant-related deaths and other impacts of opioid and stimulant use in Tribal communities.

## Required activities

Each funded Coalition will be required to complete the 10 activities below:

1. Host an independent TLOC, including Tribal, regional and statewide partnerships across sectors: law enforcement, local providers, schools, EMS, religious/spiritual institutions, etc. *Applications where the applicant is a participant in a coalition and not the host of a coalition will be disqualified.*
2. Complete and submit an updated Community Readiness Model assessment to understand current attitudes around opioid and stimulant use.
3. Complete and submit an updated Tribal Action Plan, incorporating harm reduction strategies and traditional healing practices.
4. Attend required meetings, including monthly meetings with the regional MAT Champion, the California Indian Opioid Safety Coalition (CIOSC), California Indian Harm Reduction Workgroup, etc.
5. Participate in local and statewide evaluation efforts of the Tribal MAT project, including development and quarterly review of a TLOC evaluation plan.
6. Promote improved pain management and safe prescribing practices.
7. Ensure patient access to prevention, treatment, and recovery services.
8. Eliminate community stigma to opioid addiction.
9. Promote the distribution of naloxone.
10. Provide informational materials to Tribal Indian stakeholders on topics to include opioid overdose response, recognition, and naloxone administration.

CRIHB will provide funded TLOCs with access to a Tribal MAT Champion who will serve as a coach to provide ongoing support, training, and technical assistance. Opportunities for peer-to-peer learning will be available through regional and statewide convenings and webinars. Each funded TLOC will work with a Tribal MAT Champion and the California Tribal Epidemiology Center to obtain opioid-related data for their region and to develop a TLOC evaluation plan.

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## Eligibility

Applicants must:

- Be a Tribal Health Program (THP), Tribe, or Tribal Organization (TO) within California
- Have capacity to complete the required activities within the project time frame

*Note:* The applicant must be one organization. The applicant organization will be funded to serve as the lead member of their coalition, and will be responsible for coordinating and organizing the TLOC, completing deliverables, and submitting progress reports to CRIHB.

## Project Period

Applications are due January 20, 2021, by 11:59 p.m. (PST). The project period to complete activities is February 5, 2021–August 31, 2022. Funded activities must be completed by August 31, 2022. Funding for activities after August 31, 2022 is contingent upon allocations received.

## Funding Available

Approximate number of awards: 4

The award amount per year will range from \$50,000–\$72,000 to support TLOC activities. This is a competitive funding opportunity; programs will be awarded based on the application review. After a program is officially notified of funding, one quarter of the award will be given upfront, and the remaining award will be issued upon completion of project deliverables and submission of progress reports. All subcontract funds are required to be invoiced by the date stated in the contract.

## Application Guidelines

A completed application includes a preliminary Work Plan, Statement of Need, Organizational Capacity Statement, preliminary Evaluation Plan, and Budget.

Applicants will be notified if additional documentation is required. All application documents must be in a typewritten format and submitted no later than 11:59 p.m. on January 20, 2021.

## Project Requirements

Each THP, Tribe, or TO selected will be required to do the following:

- Identify leadership and staff support;
- Complete the activities indicated in the grantee proposed work plan;
- Adhere to reporting requirements;
- Work collaboratively with the CRIHB project staff;
- Participate in project-sponsored meetings and trainings; and
- Commit to the requirements of the subcontract program, including adhering to timelines and providing the appropriate deliverables.

Required Reporting:

- Progress Reports are due March 1, 2021; June 1, 2021; September 1, 2021; December 1, 2021, and March 1, 2022.
- Final Report is due June 1, 2022.

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## Budget Guidelines

The purpose of the budget narrative is to present and justify all expenses required to achieve project aims and objectives. In general, the budget narrative should provide as much detail and justification as necessary and explain why each of the items on the budget page is needed to accomplish the proposed project.

Salaries and Wages: Include information for each requested position, providing:

1. Name of staff member occupying the position, if available;
2. Annual salary;
3. Percentage of time budgeted for this program; and
4. Total salary requested;

Fringe Benefits: Usually applicable to direct salaries and wages. Provide information on the rate of fringe benefits used and the basis for their calculation;

Supplies: General office supplies may be shown by an estimated amount per month multiplied by the number of months in the budget category. Also, provide a justification for the use of each item and relate it to specific program objectives. No single item purchase of \$5,000 or more, and no aggregate total of \$5,000 to one single vendor;

Travel: Whenever possible, list “who, what, when, where, and why.” Use federal lodging, mileage, and per diem rates for relevant travel, including but not limited to attendance of existing Local Opioid Coalition meetings, reimbursement to Coalition members, etc.;

Consultant Services: Please indicate the services of non-employees “if paid by purchase order” in this section; and

Other Direct Costs: This line item may include phone lines, postage, printing, etc.

## Review Criteria

All proposals will be reviewed by a selection committee comprised of CRIHB staff. Individual comments on final applications will not be provided. Proposals will be rated based on the following criteria:

- The degree to which the proposal meets all RFP requirements
- The feasibility of achieving project objectives within the estimated schedule and budget

## Contact Information

CRIHB is the lead agency for this project. The Research and Public Health Department will administer and manage this project.

### CRIHB Leads:

Daniel Domaguin, LCSW  
Project Director  
[ddomaguin@crihb.org](mailto:ddomaguin@crihb.org)

Tamika Bennett, MPH  
Project Coordinator  
[tbennett@crihb.org](mailto:tbennett@crihb.org)

## How to Apply

The completed application *must* be received by 11:59 p.m. (PST) on January 20, 2021.

Application *must* be submitted to CRIHB via email to *both* Tamika Bennett at [tbennett@crihb.org](mailto:tbennett@crihb.org) and Daniel Domaguin at [ddomaguin@crihb.org](mailto:ddomaguin@crihb.org).

There is an optional informational webinar, scheduled for January 4, 2021 from 3:00 p.m. to 4:00 p.m., which will detail application requirements and answer questions. Registration link:

<https://us02web.zoom.us/meeting/register/tZUkce6urj4vHdabxXYnAgeL0ufL81EXvYJL>

## Funding Limitations

Subcontract funds may not be used to substitute for or replace funds already allocated or spent for the same activity. These funds may not be used for clinical services, purchase of furniture or equipment (Equipment is defined as tangible, non-expendable personal property charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit), to construct or renovate facilities, for lobbying, or for travel unrelated to the project. Subcontract funds may be used for project staff salaries, supplies, project-related travel, and other direct expenses related to the project plan. Funds may not be used for construction.

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## Application

### CONTACT INFORMATION

Tribal Health Program or Tribal Organization Name	
Tribe(s) Represented	
Street Address	
City, State, Zip Code	
Phone	

### OFFICIAL CONTACT (CEO, Chairperson, or Tribal Administrator)

Name and Title	
Work Phone	
Email Address	

### PROJECT LEAD (Responsible for carrying out project activities)

Name	
Title	
Work Phone	
Email Address	

### FISCAL CONTACT (Person who oversees the accounting of grant or contract funds)

Name	
Title	
Work Phone	
Email Address	

### AMOUNT OF REQUESTED FUNDING

Amount Requesting	\$
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### Required Activities (preliminary work plan)

The below activities are required to be completed:

1. Host an independent TLOC, including Tribal, regional and statewide partnerships across sectors: law enforcement, local providers, schools, EMS, religious/spiritual institutions, etc. *Applications where the applicant is a participant in a coalition and not the host of a coalition will be disqualified.*
2. Complete and submit an updated Community Readiness Model assessment to understand current attitudes around opioid and stimulant use.
3. Complete and submit an updated Tribal Action Plan, incorporating harm reduction strategies and traditional healing practices.
4. Attend required meetings, including monthly meetings with the regional MAT Champion, the California Indian Opioid Safety Coalition (CIOSC), California Indian Harm Reduction Workgroup, etc.

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5. Participate in local and statewide evaluation efforts of the Tribal MAT project, including development and quarterly review of a TLOC evaluation plan.
6. Promote improved pain management and safe prescribing practices.
7. Ensure patient access to prevention, treatment, and recovery services.
8. Eliminate community stigma of opioid addiction.
9. Promote the distribution of naloxone.
10. Provide informational materials to Tribal Indian stakeholders on topics to include opioid overdose response, recognition, and naloxone administration.

How do you plan on completing these activities? Each activity must be addressed.

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## **A. NEED**

Describe the opioid- and stimulant-related issues that affect the Tribal community or communities you plan to serve through this TLOC.

## **B. ORGANIZATIONAL CAPACITY**

Describe adequate staffing and experience to ensure the TLOC's success. Include the system and methods for financial reporting, budget management, and administration.

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Outline who will have day-to-day responsibility for key tasks such as coordinating the TLOC, monitoring the TLOC's ongoing progress, and preparing reports, program evaluation, etc.

Describe all partners you plan to have participate in the TLOC.

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## C. EVALUATION

This project will be evaluated by the University of California, Los Angeles Integrated Substance Abuse Program (UCLA-ISAP) and will require TLOCs to gather specific data throughout the project. Please describe how you will gather the following data:

1. Number of opioid overdose reversals using naloxone provided by CRIHB
2. Who and where naloxone kits are distributed to
3. Participant feedback from TLOC-hosted trainings
4. Opioid and stimulant overdose prevention education successes and challenges

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**D. Budget**

CATEGORY	NARRATIVE	AMOUNT REQUESTED
Salary		\$
Fringe Benefits		\$
Supplies		\$
Travel		\$
Consultant/Contractual		\$
Other		\$
	<b>TOTAL</b>	\$

**AUTHORIZED SIGNATURE (CEO, Chairperson, or Tribal Administrator)**

Name (printed)	
Signature	
Title	
Date	