

ACORNS/CITE Phase II 2018-2019

Information on the request for proposal
(RFP) application process and materials
for ACORNS and CITE Phase II funding
2018-2019



CRIHB

The California Rural Indian Health Board, Inc.

Session Agenda

- Program Overviews
 - Good Health and Wellness in Indian Country (GHWIC)
 - Advancing Opportunities to Renew Native health Systems (ACORNS)
 - California Indian Tobacco Education (CITE)
- Phase II Project Ideas
 - ACORNS/CITE
- Eligibility
- Important Dates
- Available Funding
- Project Requirements
- Budget Guidelines/Allowable Expenses
- Application Guidelines
- Technical Assistance



Program Overview

Good Health and Wellness in Indian Country (GHWIC)

- ❖ GHWIC is a 5-year grant (2014-2019) awarded to CRIHB by the Centers for Disease Control and Prevention. CRIHB calls this funding ACORNS.
 - Project objective – implement Tribally driven, effective policies, systems, and environmental (PSE) improvements to prevent and manage chronic disease in Tribal communities
 - Project goals:
 - Decrease commercial tobacco use and exposure
 - Increase opportunities for physical activity
 - Increase access to and consumption of healthy foods and beverages
 - Strengthen community-clinical linkages and team-based care; and
 - Increase support for breastfeeding

Program Overview: Advancing Opportunities to Renew Native health Systems (ACORNS)

- ❖ **Phase I – Community Health Assessment:** funds were allocated for Tribes to conduct a community health assessment and develop a community action plan based off the assessment findings (Timeline: 2014-2016)
- ❖ **Phase II – Program implementation:** funding to implement community-chosen and culturally adapted policies, systems, and environmental changes to address commercial tobacco use, access healthful nutrition, physical activity, and strengthen team-based care and community-clinical linkages (Timeline: 2015-present)



Program Overview:

California Indian Tobacco Education (CITE)

- ❖ Additional funding was awarded to CRIHB through GHWIC to fund Tribes and Tribal organizations working specifically to reduce the use and exposure to commercial tobacco. CRIHB calls this funding CITE.
- ❖ CITE specific program objectives include:
 - ❖ **Expand the reach of the CDC TIPS media campaign or other federal tobacco education campaigns**, Surgeon General Reports, and other tobacco related science/evidence-based publications among Tribal members.
 - ❖ **Inform** Tribal Leaders, decision makers, and Tribal communities **about the burden of commercial tobacco** use to their Tribal members and Tribal economy.
 - ❖ Implement evidence-based, culturally relevant interventions that increase the number of American Indian and Alaska Natives (AIANs) protected from secondhand commercial tobacco smoke as the result of **implementing commercial tobacco-free policies**.
 - ❖ Implement evidence-based, culturally appropriate Tribal interventions that **decrease AIAN exposure to commercial tobacco marketing and availability of commercial tobacco products**.



Project Ideas

ACORNS:

- **Nutrition:**

- *Example: Establish a community garden that increases access to healthy food*

- **Physical Activity:**

- *Example: Maintain a network of walking routes, nature trails*

- **Commercial Tobacco (CITE):**

- *Example: Implement a smoke-free policy 24/7 for outdoor public places*
- *Example: Educate the community on the:*
 - *Impacts of commercial tobacco use and exposure on health and the economy*
 - *Difference between commercial and traditional tobacco*

- **Breastfeeding Promotion:**

- *Example: Designate a breastfeeding room at the work place and update organizational policies to promote its use.*

- **Clinical-Community Linkages:**

- *Example: Update health center policies/procedures to include strategies that improve patient outcomes like referrals to preventative services, case management, and increased communication between the medical staff*



For more examples on PSE project ideas, contact us

Eligibility

1. Be a California Tribe or Tribal organization supported by a federally recognized Tribe within the state of California; and
2. Have completed Phase I deliverables (community health assessment and community action plan); and
3. Have sufficient capacity and resources to complete the proposed project activities within the project timeframe



Note: The California Area was fortunate enough to receive two CDC GHWIC awards, one to CRIHB and one to United Indian Health Services (UIHS). Please note UIHS member Tribes are not eligible for CRIHB ACORNS subcontracts as they fall within the service area of UIHS. If you have further questions about funding available through UIHS, please contact Valerie Reed at valerie.reed@crihb.org

Important Dates

- Funding Announcement Release: **August 3, 2018**
- Application Deadline: **September 4, 2018 by 11:59pm (PST)**
- Notification of Funding: **October 12, 2018**
- Project Period: **November 12, 2018 – September 29, 2019**
- Application Technical Assistance available beginning **August 3, 2018**



Available Funding

- Approximate number of awards: 20
- The one-year award amount will range from \$5,000 to \$25,000
- Competitive funding opportunity
- Programs will be awarded based on application review
- Proposals will be based on the following criteria:
 - *The degree to which the proposal meets all RFP requirements and*
 - *The feasibility of achieving project objectives within the estimated schedule and budget*



Project Requirements

- Identify leadership and staff support;
- Complete the activities indicated in the grantee proposed work plan;
- Adhere to reporting requirements;
- Work collaboratively with the California Tribal Epidemiology Center;
- Participate in at least one site visit before September 29, 2019;
- Participate in project sponsored meetings and trainings; and
- Commit to the requirements of the subcontract program, including adhering to timelines and providing the appropriate deliverables



Budget Guidelines

Provide detail and justification on how each item below is needed to accomplish the proposed project:

- Salary and Wages
- Fringe Benefits
- Travel
- Consultant Services
- Supplies

Other categories may be added as needed.



Allowable Expenses

- Examples of allowable expenses:

- Signage;
- Supplies;
- Computers and software;
- Printing;
- Purchasing food for cooking demonstrations;
- Reasonable stipend for coalition members;
- Supplies for establishment or purchase and/or upkeep of a greenhouse/garden/hoop house; and
- Hiring of outside experts for training and technical assistance



- Grant funds may not be used for:

- Clinical services;
- Purchasing of furniture or equipment (**Equipment:** Tangible, non-expendable personal property charged directly to an award having a useful life of more than one year AND an acquisition cost of more than \$5,000 or more per unit);
- Construction or renovation of facilities;
- Lobbying;
- Livestock; and/or
- Travel unrelated to the project



For questions pertaining to allowable expenses and/or funding limitations, please contact us

Application Guidelines

- Completed application includes:
 - Cover Page
 - Problem Statement
 - Work Plan (attachment A)
 - Organizational Capacity
 - Outcomes and Evaluation Plan (attachment B)
 - Evaluation Methods
 - Budget
 - Authorized Signature
- *Submit ACORNS applications via email to jsorenson@crihb.org*
- *Submit CITE applications via email to mmartin@crihb.org*
- **Please indicate in the subject line of your email:**
 - Proposal for ACORNS Subcontract from (name of your agency)
 - Proposal for CITE Subcontract from (name of your agency)

All application documents must be submitted in typewritten format and submitted no later than 11:59 pm (PST) on September 4, 2018.

Application Technical Assistance

- Application technical assistance form has been sent via email or at found at: crihb.org/acorns
- Please fill out and return to Julie Villa jvilla@crihb.org
- Technical assistance includes:
 - Sample application documents
 - Over-the-phone consultations
 - Early application feedback
 - Weekly web-based Q&A sessions (Every Wednesday 11:00am-12:00pm (PST) August 8, 15, & 22, 2018 and 10:00am-11:00am (PST) August 29, 2018)
 - Videos explaining all application materials

Name: _____
Date: _____
Organization: _____

ACORNS  **GITE** 

ACORN'S is a Department of the State of California

Phase II 2018/2019 Application Training and Technical Assistance Request Form

Please fill out and return to Julie Villa at jvilla@crihb.org

(Check all that apply)

1. Support understanding Phase II application process and requirements:*

- Access to webinar explaining procedure
 Telephone call with ACORNS program staff
 Videos describing application materials
 Application Work Plan
 Outcomes and Evaluation

2. Sample application documents

- Work plan
 Budget
 Outcomes and Evaluation

3. Feedback on Phase II application prior to submission:**

- Written
 Verbal

** Must be requested by August 27, 2018.

4. Over the phone training on writing and preparing a Phase II application:

- Problem statement
 Work plan
 Outcomes and Evaluation

5. Other (Please specify):

***PLEASE NOTE:** In addition to individually scheduled appointments, CRIHB ACORNS staff will be available for Q&A conference calls regarding Phase II 2018 applications every Wednesday from 11:00am - 12:00pm (PST) beginning Wednesday, August 8, 2018 through Wednesday, August 29, 2018.

Questions? Contact Julie Villa at jvilla@crihb.org or 916-929-9761 ext. 1512

Thank You!

Janeva Sorenson

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Research and Public Health Department

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