

CALIFORNIA RURAL INDIAN HEALTH BOARD, INC. ACCESS TO AMERICAN INDIAN RECOVERY (AAIR)

POLICY MANUAL	AAIR PROGRAM	PAGE	1 of 2
CHAPTER 4	PROVIDER APPLICATION, CREDENTIAL REVIEW, AND ENROLLMENT	NUMBER	c4.s3.0

SUBJECT Provider Credential Review

EFFECTIVE DATE 5/01/08
REVISION DATE

POLICY:

AAIR administration will use a single, centralized certification process to review the credentials of applicants to enroll clinical providers. Once added to the provider list, applicants will be authorized to deliver the service(s) identified and approved during the enrollment process. AAIR administration will review the credentials of applicants when they are:

1. New to the program
2. Eligible after being ineligible due to a status change
3. Reinstated after suspension or termination
4. Recredentialed as AAIR providers (every 2 years)

AAIR administration may also elect to review provider credentials from time when deemed necessary.

Credentialing shall include screening applicants against federal and state exclusion lists. For all licensed providers the National Practitioner Database will also be queried.

PROCEDURE:

Upon receipt of an application, AAIR administration will

1. Contact the state licensing, certifying, or registering agency, or professional association, and any other collateral source(s) to determine if the applicant meets AAIR enrollment requirements.

AAIR administration may verify credentials by:

1. Copying the page from the most recent licensing, certifying or registering agency listing
2. Printing records from on-line files
3. Obtaining other documents proving that the applicant meets the certification requirements

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2. Screen each applicant against the
 - a. OIG List of Excluded Individuals/Entities
 - b. GSA Excluded Parties List System
 - c. State Medi-Cal/Medicaid Suspended Providers databases
 - d. National Practitioner Databank (for licensed providers)

3. The application will be denied if:
 - a. The applicant's credentials cannot be verified
 - b. The applicant is excluded from participation in federal or state healthcare programs (i.e. is on an excluded or suspended provider list)
 - c. There is a report in the National Practitioner Database or state licensing, registering or certifying agency that AAIR deems significant.

[END]