



**Access to
American
Indian
Recovery**

AAIR Client Transfer Form

The purpose of the client transfer form is to provide clients with the ability to transfer between authorized AAIR provider organizations when necessary.

Instructions: The AAIR provider organization that is currently engaged with the client should contact the AAIR Call Center, 866-350-8772, and inform them that they are transferring a client from their provider organization to another AAIR provider organization. If both provider organizations have agreed, the call center will transfer the existing voucher(s) and any unused balance, or issue a new voucher to the new provider organization, as well as give the new provider organization the "GPRA Rights". **GPRA rights and Six-Month Follow-up Vouchers should follow the client**

- **A copy of this form should reside with both the transferring and accepting AAIR provider organizations.**
- **A copy of the original completed client application should be forwarded to the accepting AAIR provider organization and retained in the client's file.**

Section A – Client and Provider Information

1. Name of client _____ AAIR Client VMS ID # _____

2. Date of Transfer _____

3. Provider Organization transferring from _____

Provider Name _____ Phone # _____

4. Provider Organization transferring to _____

Provider Name _____ Phone # _____

Section B – Client Consent

I certify that I have consented to this transfer between AAIR provider organizations and I was informed of my right to contact the AAIR call center to learn about other service options.

CLIENT SIGNATURE Date

PRINT, Client Name